



**WESTERN CAPE SHORE ANGLING ASSOCIATION**

# **CONSTITUTION**

**2015**

**Version 9**

## **INTRODUCTORY**

In acknowledgement of the unity in sport in South Africa in general and the formation of one single controlling body for shore angling, in particular, the Western Province Rock & Surf Angling Association (W.P.R. & S.A.A.) and Western Province Anglers Association (W.P.A.A.) merged on the twenty sixth day of May 1994 to form a single controlling body for organized angling in the Western Cape. This body shall be the sole representative of all organized competitive shore angling for the Province.

## **NAME**

The name of the Association is the Western Cape Shore Angling Association; and is hereinafter referred to as the "Association".

## **HEADQUARTERS, POSTAL ADDRESS**

The headquarters of W.C.S.A.A. will be the same as that of the annually appointed President or Secretary. The postal address at present is: P O Box 563, SANLAMHOF, 7532.

## **1. CONSTITUTION**

The Association consists of member clubs, such member clubs and their affiliated members having their respective residential addresses within the magisterial districts of Malmesbury to the south of the 33 deg. 30 minute South Latitude, Bellville, Cape, Wynberg, Goodwood, Simonstown, Kuilsriver, Mitchells Plain, Stellenbosch, Somerset West, Strand, Paarl and Wellington. No Member club or individual member residing within the, above described boundaries may be a member of any other Association, except as a social member.

The Association shall ensure that its member clubs adhere to the principles of non-racialism and non-sexism, and shall accept members irrespective of their race, color, creed or religion.

The shoreline between the southern shore of the Olifants River and the western shore of the Breede River will be shared by Western Province Shore Angling Association, Boland Shore Angling Association and West Coast. Shore Angling Association.

This agreement can only be changed by joint consent of all three abovementioned Associations.

## **2. COLOURS AND BADGES**

**Originator:** Nols van Zyl  
**Latest Changes by:** P du Preez  
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The Association shall adopt colors as well as a badge of the lapel and pocket types, as marks of distinction.

## 2.1 Dress:

The official dress of the Association shall be a navy blue blazer, navy blue tie, white shirt, grey trousers, black socks and black shoes and a distinctive pocket & tie badge as its colors.

## 2.4 The Association Badge



A scroll below the badge will indicate for which division/discipline the Badge was awarded, viz. Senior, Senior B, Masters, Ladies, Junior, Youth, Development, Honorary Life Member, Manager etc.

Association colors may be awarded to individual members for special or extraordinary service to the Association. Application shall be in writing to the Council and providing a curriculum vitae of the applicant is submitted. Such applications should be received at least thirty days before the Annual General Meeting (AGM).

## 2.5 National Championship informal apparel:

- 2.5.1 Senior A and Ladies teams: Plain Navy Blue
- 2.5.2 All other divisional teams: Plain Royal blue
- 2.5.3 The Association badge to be located on the left side breast pocket area, and sponsors logos, if applicable on the right side breast pocket area of all jackets and shirts.

### **3. THE OBJECTS AND FUNCTIONS OF THE ASSOCIATION.**

- (a) To be the governing body of its member clubs and to administer the sport of amateur shore angling amongst its clubs.
- (b) To maintain and foster the best traditions of amateur shore angling.
- (c) To define the status of amateur shore angling in its Clubs and their members and to do whatever may be necessary or expedient to maintain and uphold the same.
- (d) To further the rights, interests, or status, of amateur shore anglers in general.
- (e) To make and enforce rules, regulations and conditions governing the sport of amateur shore angling in all its facets, and all matters pertaining thereto, including the nomination of individuals and election of teams.
- (f) To arrange and settle dates, venues and other details, of inter-club and any other competitions.
- (g) To affiliate with, or to, any other body having objects in any way similar to these objects, in the Republic of South Africa or elsewhere, including, inter alia, national bodies.
- (f) To join with any such body in carrying out of objects in anyway similar to these objects, and to participate in inter- provincial, national and international contests or competitions, and to control the award of Provincial Badges and Colors to members selected to represent in such competitions.
- (g) To administer, manage and control, funds or property for the purpose of any of these objects.
- (h) To collect, canvass for and to accept subscriptions, donations, bequests, endowments and benefits of any nature for the Association from any source whatsoever, and to borrow or raise money or secure payment thereof with or without security.
- (i) To invest the funds and assets of the Association in securities or investments selected by the Council.
- (j) To acquire by purchase, lease, donation, bequest or any other mode of acquisition, both movable or immovable property. The acquisition of immovable property shall be subject to the approval of a majority of members properly represented at a Council Meeting.
- (k) To sell, donate, exchange, partition or dispose of by any mode of alienation, movable or immovable property, but the alienation of immovable property shall be subject to the approval of a majority of members properly represented at a Council Meeting.
- (l) To carry out the business of the Association in accordance with the foregoing objectives including the raising of funds.
- (m) To promote and encourage conservation of the marine environment, the resources and to ensure the continuation of the sport of Shore Angling.
- (n) To inform all members of any amendments to the laws governing marine species and/ or the coastal environment.
- (o) To gather reliable information about angling, angling resorts and fishes and to make it available to Member Clubs.

#### 4. LEGAL POSITION OF THE ASSOCIATION.

The association is not formed for the purpose of carrying on any business that has for its object the acquisition of gain by its members.

The Association is only liable for its own debts and any assistance granted to any other person or body shall not render it liable for the debts of such other person or body.

A copy of this constitution and rules duly certified as such by the Honorary Secretary may be accepted as evidence for any purpose.

#### 5. OFFICE-BEARERS AND MANAGEMENT OF WCSAA

**The Association shall consist of:**

- a) The Executive committee comprising of:
  - The President
  - The Vice President
  - The Honorary Secretary
  - The Honorary Treasurer
- b) One nominated delegate from each Member Club, not represented on the Executive Committee
- c) Office Bearers:
  - Records officer
  - Competition secretary
  - Convener of Selectors
  - Four Selectors
  - Development Officer
  - Environmental Officer
  - Convener Junior Angling
  - Public Relations Officer
  - Constitution Officer
- d) Member Clubs
- e) Honorary Life Members
- f) Individual members of Clubs
- g) The Executive and Office bearers of W.C.S.A.A  
However, should any office bearer, excluding delegates to the South African Shore Angling Association's Annual General Meeting and Honorary Members absent him/herself for two consecutive meetings without a written and reasonable apology with in forty eight hours of the meeting, he/she shall forfeit his/her position.
- h) In the event of a vacancy arising, the Executive Committee may fill such vacancy for the period remaining until the next Council meeting.
- i) Retiring Executive members and office-bearers will be eligible for re-election.

## **6. DUTIES OF THE EXECUTIVE AND OFFICE-BEARERS**

### **6.1 The President:**

- a) The President shall act as Chairman at all Council, The Annual General Meeting & Special Council meetings, and shall have a deliberate and casting vote at all meetings.
- b) Hold ex officio position on all sub-committees
- c) Present an annual address to the Annual General Meeting.
- d) Ensure that the Constitution of the Association is upheld and adhered to.

### **6.2 The Vice President:**

- a) The Vice President shall, in the absence of the President, preside as President at all meetings and with the same powers as the President.
- b) He may act as deputy for the President in any of his other functions.

### **6.3 The Honorary Secretary:**

- a) Keep minutes of all meetings of the Association.
- b) Keep proper records of the business and affairs of the Association.
- c) Do or cause to be done all the clerical work of the Association.
- d) Be responsible for all stock, record books, stationary, office furniture and appliances and arrange for accommodation of the same.
- e) Carry out promptly all instructions issued by the President or the Council.

### **6.4 The Honorary Treasurer:**

- a) Be responsible for the collection of all monies and funds and only make such investments and pay such amounts as are duly authorized by the Council.
- b) Pay the debts of the Association as authorized by the council in terms of "finance" regulations.
- c) Present at every Council meeting a detailed statement of the Associations current finances. All supporting documentary proof should be available for inspection, should it be required by the Council.
- d) Submit a draft annual balance sheet at the Council Meeting preceding the Annual General Meeting.
- e) Prepare a balance sheet and accounts, and submit same, together with the books of the Association to the auditor or auditors not less than two weeks before the date of the next Annual General Meeting.
- f) Keep books and records of the finances of the Association to the satisfaction of the Auditor/s
- g) The financial year shall be from the 1<sup>st</sup> June until 31st May.

### **6.5 The Constitution officer:**

- a) Shall be responsible for the maintenance and upkeep of the constitution.
- b) Effect all required changes as and when ratified by the council at Annual or Special General meetings.
- c) Within 30 days, forward such amendments to the Secretary for distribution to member clubs.
- d) In the event of constitutional dispute, the constitution officer shall be responsible for interpretation, and his decision will be final and binding.

#### **6.5.1 The Records Officer:**

- a) Keep the record books and certificates of the Association.
- b) Receive and scrutinize all claims for records and species and tender a written report

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- at every Council meeting.
- c) On approval by the Council, forward the appropriate certificates to the successful claimants, as soon as possible.
- d) Together with the President, sign such certificates on behalf of the Association.
- e) Liaise on behalf of the Association, with the Records Officer of SASAA in respect of record catches by affiliated anglers.

#### **6.6 The Competition Secretary:**

- a) Keep records and statistics of all inter-club competitions of the Association.
- b) Preside as weigh master at all interclub competitions.
- c) Confirm with the Honorary Secretary whether all competing clubs and anglers are affiliated to the Association.
- d) Keep an inventory of all trophies.
- e) Responsible for awarding the listed trophies and relevant certificates at the Annual Prize Giving Function.
- f) Forward catch statistics to the Oceanographic Research Institute.
- g) Supply the Public Relations Officer with results of every inter-club competition as soon as available.
- h) Scrutinize weigh cards and Team entry forms for correctness and report any errors to the Scorer.
- i) Report in writing all relevant information at each Council Meeting.
- j) Call for, and convene a Complaints committee meeting as and when required
- k) Report any discrepancies to the executive.

#### **6.7 The Environmental Officer:**

- a) Will liaise with conservation bodies and government organizations in the promotion of the ideals of conservation.
- b) Have the right to arrange meetings with relevant authorities to discuss conservation issues on behalf of the Association.
- c) Be responsible for the certification and control of beach vehicles
- d) Maintain accurate schedules containing all relevant updated records in respect of Permit holders and their vehicles and personal details.
- e) Issue beach vehicle permits.
- f) Have the right to arrange meetings with relevant authorities to discuss beach vehicle issues on behalf of the Association.
- g) Investigate and report to the Council with recommended disciplinary actions for members perpetrating beach vehicle regulations.
- h) Immediately inform Member Clubs of any amendments or any other relevant information pertaining to conservation or beach vehicle regulations.
- i) Report in writing at each Council meeting.

#### **6.8 The Public Relations Officer:**

- a) Will be responsible for maintaining the correct image of the Association to the public at all times.
- b) Report all major Association tournaments and functions to the public via the media
- c) Investigate any complaints made by the public regarding the Association activities and report such in writing to the Council at each meeting.
- e) At his discretion, the Public Relations Officer may use the press and/or radio to inform the public of the outcome of any allegations made against the Association.
- ~~f) Be responsible for the approval of all photographs prior to publishing in any form of the media. Specifically with reference to websites.~~

**6.9 The Development Officer:**

- a) Have the right to arrange meetings with relevant authorities to discuss development issues on behalf of the Association.
- b) Liaise with the required authorities and/or Government for advice and assistance, financial or otherwise.
- c) Arrange training sessions and/or competitions as and when required to improve angling skills.
- d) Report all proposed or completed projects to the Council.
- e) Report in writing at each Council meeting
- f) Submit an annual written report to the Secretary of S.A.S.A.A., 30 days prior to the S.A.S.A.A. Annual General meeting.

**6.10 Convener of Junior Angling:**

- a) Shall be responsible for the development of junior angling in the Association.
- b) Form a Junior Angling Committee consisting of one Junior Development Delegate from each affiliated Member club.
- c) Pursue any legal method required to encourage the sport of angling amongst juniors
- d) Arrange training sessions and/or competitions as and when required to improve the skills of junior anglers
- e) Convene the selection of Junior angling teams in conjunction with the Selection Committee.
- f) Report in writing to the Council at each meeting.

**6.11 The Auditor or Auditors:**

- a) Will have access to all books, records, stock, securities, and assets whatsoever, of the Association at all times.
- b) Audit the annual accounts and prepare a report for the Annual General meeting.
- c) Have the authority to submit a report to the Council at any time.

**6.12 The Scorer:**

- a) Shall process the scores of each inter-club as per the competition rules.
- b) Make such scores available to the Competition secretary as soon as possible.
- c) Report any discrepancies to the competition secretary and the executive for adjudication.

**6.13 Convener of Selectors:**

- a) Shall act as chairman at all selection committee meetings.
- b) Have a deliberate and a casting vote

**6.14 The Roster Committee:**

The Roster Committee shall consist of the nominated delegates present at the Annual General Meeting.



## 7. THE COUNCIL

### 7.1 The Council shall consist of:

- a) The President, Vice President, Honorary Treasurer, Honorary Secretary elected at each Annual General Meeting.
- b) One Nominated Council Member from each Member club not represented on the Executive Committee.

### 7.2 The Council shall:

- a) Hold in trust all assets and property of the Association.
- b) Fix dates and Venues for Council Meetings.
- c) Adjudicate upon all matters referred to it for decision in connection with the interpretation of any application of this Constitution, and/or of any Rule or Rules framed there under, or any resolution passed by the a Council Meeting.
- d) Decide upon any matter of or affecting the qualifications or eligibility of any person to become or to be a member of any Member Club. The decision of the Council shall be final and there shall be no appeal there from. The Council shall not give or be required to give any ground or reason for such decisions.
- e) Consider and adjudicate appeals by an individual member of a Member Club, against any decision by such Member Club of a disciplinary nature.
- f) Take such disciplinary action as may at the time seem to be necessary or desirable in respect of any Member Club or individual member of any Member Club.
- g) Pass such sentences or inflict such penalties for any breach of this Constitution or any Rules or Regulations framed there under, or any offence against the traditions or objects of the Association, as may appear to be just and proper.
- h) Transact all such business and do all acts and things not inconsistent with this Constitution, as may in its opinion be necessary or expedient for the proper conduct and management of the business and affairs of the Association, or the carrying out of any of its objects.
- i) To organize and control the inter club angling competitions
- j) The Council will have the power to:
  - Appoint a sub-committee for any special object and delegate to such sub-committee the functions and powers of the Council
  - Fill any vacancy that may occur on the Council, including ex –officio members of the committee.
- k) Members of the Executive Committee, the Council, and all elected Office Bearers, shall respectively be indemnified against all liability incurred in the execution of their duties, save such as they shall incur through their own neglect or default.

## 8. MEMBER CLUBS

Member Clubs shall:

- a) Have a Constitution in writing, not inconsistent with this Constitution, and approved by the Association.
- b) Keep in good financial standing with the Association.
- c) The Secretary of each Member Club shall notify, and update, the Secretary of W.P.S.A.A. of the two (2) designated e-mail addresses for the Member Clubs official correspondence. This notification shall be in writing and submitted on annual registration of the club.
- d) Maintain a membership of not less than 15 members.
- e) Member Clubs with less than 15 members will maintain their membership status with WCSAA but automatically forfeit all voting rights.
- f) Any Member club in arrears with payment of any money due by it to the Association will automatically forfeit all its membership rights until all outstanding amounts have been paid to the Treasurer, or unless special approval has been given by the Council

- for extension of payment.
- g) A Club that has been expelled shall not be admitted again to membership and its members as at the date of expulsion shall not without the authority of the Council be admitted to membership of any Member Club.
  - h) No Member Club shall without the authority by a resolution of a Council Meeting, accept as a member, any person suspended or expelled by a Council Meeting or another Member Club..
  - i) No Club may become a member club, whose title, except the words “angler” or “angling” coincides or clashes with any part of the name of the Association and accordingly shall not contain any one or more of the words “Western Cape” or Association, unless such club was in existence and already a member, prior to the 1<sup>st</sup> January 1994.

## 9. NEW MEMBER CLUBS

Every application by a Club to become a Member Club shall be made in writing addressed to the Honorary Secretary of the Association, and accompanied by:

- a) A certified copy of the applicant's constitution;
- b) A list of the names, and the required relevant personal information of all its members, of which there shall not be less than 15
- c) A deposit of the amount of its entrance fee, first year's affiliation, and per capita fees of all its members.
- d) The receipt from a club of its application for membership shall be notified to all Member Clubs by means of the agenda of the next Council meeting, and any Member Club may communicate to the Council any objection to, or comment upon, the application.
- e) At the next Council meeting, shall consider the application with any objections and comments there on, and may either-
  - Call for further information and refer it to the following Council meeting; or
  - Accept or reject the application.
- f) No representations to, or negotiations with any public authority or body, or any persons or body of persons, shall be made or carried on in the name or on behalf of, the Association without the authority of a Council meeting; and accordingly, nothing of that kind shall be done by any Member Club or any officer or member thereof, except under specific authority of a resolution of a Council Meeting.

## 10. Individual Members

- a) Every individual member shall be an amateur angler as hereinafter defined.
- b) Juniors (u/18) will be regarded as juniors until the last day of the calendar year during which he celebrates his 18th birthday for team selection.
- c) Junior and youth members shall be entitled to all privileges of ordinary members.
- d) Members of 50 years and older will be regarded as Master members. They shall qualify to participate in the Masters competition as from their 50<sup>th</sup> birth date.
- e) No member of any Member Club shall be regarded as in good standing in his/her own club/clubs, if he/she has not, on or before the 1st. day of September, in each year, paid his/her annual subscriptions for the forthcoming Angling year.
- f) No member of any Member Club shall accept or receive any Western Province Provincial or South African colors or badges for angling from any other body or from The South African Shore Angling Association or any member association / union thereof other than this Association, Any member contravening the provisions of this section shall be struck of the roll of any Member Club of which he/she may be a member.
- g) No member of any competitive Member Club shall be eligible to take part in any interclub competition of the Association, unless such member shall have paid to

his/her member club, the annual stipulated subscription fee on the prescribed date, due to his/her club.

- h) Member Clubs will have the right to strike such members from their membership list
- i) Each Member Club shall notify the honorary Secretary in writing of members struck off membership of their club within 7 days of each striking off.
- j) Any infringement of the terms of this section shall disqualify the member from any interclub competition such member may have participated in.
  - k) The Council shall deal with any application for reinstatement and any application by any person applying for amateur status. The Council may grant or refuse the same. Every such application shall be made to the Council through a Member Club prepared to accept the applicant as a member.
  - l) No member shall be allowed to fish for more than one member Club during one angling year unless he /she shall have resigned from the Club for which he/she first fished in that angling year. A member may fish for another club, providing his previous club provided a clearance certificate and it is forwarded to the Secretary on registration.
- m) A new member shall not be accepted or allowed to accrue points in an inter-club competition until such time as the registration procedure has been completed, all registration fees has been paid to the Honorary Treasurer, and the Honorary Secretary has notified his club of the W.P. registration number allocated to the member.
- n) The secretary of each member club shall ascertain whether each applicant for membership of his club;
  - o) Is or has been a member of any other Member Club and, if so that the applicant is not otherwise than in good standing in such other club or clubs.
- p) Is or has been a member of any other club, or Association - other than a Member Club - connected with angling in any way whatsoever, and not conforming to the definition of amateur angling as defined in this Constitution or any interpretation or construction thereof by a Council meeting.
- q) Every application by any person who is or has been a member of any such club or association shall be referred by the member club concerned to the Council for decision, as to whether such person may or may not be admitted to membership of any Member Club.
  - r) Any person found by his /her club or by the Executive Committee, of having made misrepresentations on any point in respect of sub- sections o) and p) hereof shall be struck of the Roll of Member Clubs of which he/she may be a member, and shall not be admitted as a member of any Member Club for at least two years thereafter. Such misrepresentation shall not penalize the Club.
- s) Where a member is a member of more than one member club, only one of the Member Clubs, he /she has joined, have to register and pay the required registration and subscription fees for such a member.
- t) No member will be allowed to publish photographs of his catches, or any other members catches, prior to submission and approval by the Public Relations officer

## 11. HONORARY LIFE MEMBERS

The council in its sole discretion may bestow Honorary Life Membership on any member in recognition of his / her significant contribution to Shore Angling and the furtherance of the aims and objectives of the Association. Honorary Life Members shall have all the rights and obligations of a member in terms of the Constitution, save that no registration fees or subscriptions or other dues levied by the Association from time to time on its members shall be payable in respect of Honorary Life Members.

## 12. RECOGNISED BODIES

The Association shall recognize and affiliate to the National Controlling body of Shore angling, within the Republic of South Africa.

## 13. AMATEUR CODE AND CONTRAVENTION:

### 13.1 Definition of amateur angler:

In accordance with the Constitution of this Association an amateur angler shall be defined as an affiliated member that:

- a. Captures fish from the shore for the exclusive purpose of recreation, pleasure and/or sport
- b. Does not, directly or indirectly, sell his/her shore angling catches.
- c. Does not enter or participate in any shore angling competition for the exclusive purpose of financial gain or reward, except by approval of their associations Executive Committee.
- d. No member or member club may organize any shore angling competition, offering financial gain or reward, except by approval of their associations Executive Committee.

### 13.2 Contraventions:

Any breach of the above rules will be deemed to be a contravention of this Associations amateur code, and will result in immediate suspension of membership/affiliation with SASAA.

## 14. MANAGEMENT

- a) The business of the Association shall be conducted by an Annual General Meeting and Special Council Meetings and bi- monthly Council meetings.
- b) Dates: The Post-mark of the Government Post Office shall be taken at all times as the date on which all communications, notices and such like are sent or have been sent, either by or to the Association.
- c) E-Mail correspondence will be accepted as an official manner of communication. The date appearing on the senders e-mail shall be accepted as the official date and time of correspondence sent or received.
- f) Purchases; The purchase of goods and or services on the behalf of the Association shall be authorized by the Council only.

**15. ANNUAL GENERAL MEETINGS.**

- a) The Annual General Meeting will be held one week after SASAA AGM each year.
- b) **Notice and Agenda:** The Honorary Secretary shall forward to each member Club a notice of meeting and the agenda thereof which shall give 21 days' notice of the meeting. Member Clubs wishing to present items for the agenda shall deliver such matter in writing authenticated by resolution to the Honorary Secretary of the Association, 30 days prior to the date of the Annual General Meeting.
- c) **Right of attendance:** Any member of the Association are entitled to attend with right of speech and debate but without right to propose or second any motion or vote unless He/she is a nominated Council /members.

15.1 Representation;

- a) Each Member Club, not represented on the Executive Committee shall have the right to nominate 1 Council member. Names of nominated Council Members shall be forwarded to the Honorary Secretary, in writing on the official letterhead of the Member Club, together with all other nominations for Executive, Selectors and Office Bearers.
- b) No Club shall be entitled to appoint a proxy to represent it at an Annual General Meeting.

15.2 Voting Rights:

- a) Each Council member shall have one vote only.
- b) The Chairman shall have a deliberate and casting vote.

15.3 Chairman;

- a) In the absence of the President the Vice-President shall act as chairman otherwise the meeting shall elect a Chairman from members present. The acting Chairman shall have a casting vote.
- b) At any Annual General Meeting one more than Fifty Percent (50%) of the number of Member Clubs shall form a quorum. In the absence of a quorum the Meeting shall be reconvened and at the reconvened meeting any of member Clubs shall form a quorum.

quorum  
number

15.4 Business:

- a) Notice of the meeting shall be read or by resolution be taken as read.
- b) There shall be a roll call of Council members which shall determine the total number of votes that may be recorded on any motion and determine the existence of a quorum.
- c) The minutes of the previous Annual General Meeting and of any subsequent Special Council Meeting shall be read or taken as read and confirmed by Resolution of meeting.
- d) Read and debate all correspondence received subsequent to the previous Council meeting.
- e) Confirm the membership of any new club/s that was accepted by the Council during the preceding year.
- f) Receive and adopt the Presidents Report and the Financial Statements and Auditors report.
- g) Receive and consider any proposed amendments to the Constitution and Competition Rules. (Two-third majority required)

- h) Determine entrance, subscription and registration fees for all classes of membership.
- i) Determine the remuneration of honoraria for of the Honorary Secretary, the Honorary Treasurer and the Records Officer and that of any person that may be voted on honorarium by the meeting.
- j) Approve the dates for inter-club competitions as well as Council meetings, Annual General Meeting and the Annual Indaba.

15.5 Election of Executive committee and Office Bearers:

- a) The meeting may elect Honorary Life Members
- b) The meeting shall elect:
  - The President
  - The Vice-President
  - The Honorary Secretary
  - The Honorary Treasurer
  - The convener of the Selection Committee
  - Four Selectors (No more than one selector per Member Club)
  - The Records Officer
  - The Competition secretary
  - Convener of Junior Angling
  - Public Relations Officer
  - Environmental Officer
  - Development Officer
  - Constitutional Officer
  - An Auditor or Auditors.
  - Delegates to the S.A.S.A.A. A.G.M.
  - Any other Officer that may be required.

**16. Nominations for Executive members, Office Bearers and Council Members**

- a) Clubs shall forward to the Secretary, to reach him not later than 30 days before the date of the Annual General Meeting, a list of nominations on the prescribed form, for the following Positions:
  - The Vice-President
  - The Honorary Secretary
  - The Honorary Treasurer
  - The Records Officer
  - The Competition secretary
  - Convener of Junior Angling
  - Public Relations Officer
  - Environmental Officer
  - Development Officer
  - Scorer
  - Constitution Officer
  - An Auditor or Auditors.
  - Delegates to the S.A.S.A.A. A.G.M.
  - Any other Officer that may be required.
- b) A Member Club is entitled to nominate members from other Member Clubs.
- c) The Nomination form shall be attached to the Member Club's official letterhead and each Nominee must countersign his/her nomination to confirm that he/she is available for the nominated position. The Secretary will circulate the Nomination List to the clubs, together

with the notice of the Annual General Meeting (AGM). Late nominations will only be considered at the Annual General Meeting, providing that no written nomination for the specific position(s) has/have been received for any specific position. Such late nominations shall reflect only at persons present or persons with a written apology.

- d) At Annual General, Council and Special Council meetings, the method of voting will be determined by a show of hands. A simple majority will always suffice, except where the Constitution is concerned; a two third majority is required
- e) After any meeting is constituted the meeting will continue should a club elect to leave a meeting

#### **17. SPECIAL AND GENERAL MEETINGS**

- a) Special General Meeting shall be convened by the council or by written request of at least 3 Member Clubs, signed by their respective Secretaries.
- b) The purpose or object for which the meeting is being called, should be stipulated explicitly in the request.
- c) The rules governing Annual General Meetings will apply mutatis mutandis to Special General Meetings save and except that the business of the meeting shall be confined to the items or subjects set out in the Agenda.
- d) Notice for Special Council Meetings will be circulated to all Member Clubs, 14 days prior to the meeting.

#### **18. COUNCIL MEETINGS**

- a) Council shall meet bi- monthly.
- b) Notice and the agenda of the meeting will be circulated to all Member Clubs, at least 14 days, prior to the meeting.
- c) The agenda will reflect all required reports, notices, correspondence and any other business that demands resolution.
- d) Provision will be made for extension to the agenda, providing the opportunity for Member Clubs to raise any relevant, additional issues on the agenda.
- e) At all Council Meetings the nominated Council members of at least five Member Clubs will form a quorum.
- f) The rules governing the procedure at Annual General Meetings shall apply mutates mutandis.
- g) Any member may attend a council meeting, but without right of participation in discussions or debate and will not have the right to propose, second or vote.

#### **19. FINANCE**

- a) All monies belonging to the Association shall be either banked to the credit of the Association with its bankers or deposited with a registered Building Society, or invested in accordance with a resolution of a Council Meeting.
- b) Payments should be made by cheque bearing at least two signatures; one being the Treasurer and the other may be one of two Office Bearers nominated by the Council. Electronic transfer of monies will be acceptable providing that such payments are in accordance with a resolution of the Council and the required proof of transfer is incorporated in the financial statements.
- c) Proper books of account shall be kept reflecting all transactions of the Association and a balance sheet shall be prepared, audited, and presented at every Annual General Meeting.
- d) Banking accounts shall be operated on, and Building Society deposits and withdrawals and all transactions in connection with investments shall be done by such Officers of the Association as may from time to time be appointed by resolution of the Council.

## 20. SUBSCRIPTION AND FEES

All member Clubs shall ;

- |    |  |           |           |
|----|--|-----------|-----------|
| a) | Pay an entrance fee (new applications) | R1000.00  |           |
| b) | A Member Club affiliation fee          | R 1000.00 | (2015/16) |
| c) | A per Capita fee (per each member)     | R 470.00  | (2015/16) |
|    | A per Capita fee (for U/21)            | R 285.00  | (2015/16) |

The per capita fee includes R 100.00 contribution towards the WCSAA Mangers fund.

Note: Per capita fee for u/16 Juniors / Youth will be the same as decided at the SASAA AGM

- d) These amounts will be determined at the Annual General Meeting.
- e) All fees will be due annually, before the first day of September:
- f) Deliver to the Honorary Secretary of the Association a complete list, as prescribed, of all its members for registration as well as a list of members who have resigned during the current year.
- g) Pay the annual membership fee together with the registration fee (per capita) for each member of the club as determined at the preceding Annual General Meeting.
- h) Any new Member Club joining after the first six months of the angling year shall be liable to a pro-rata return of its affiliation and per capita fee as be determined by The Council.
- i) Any Member Club in arrears or default under this section shall not be in good standing and while not in good standing shall be debarred from participating in any activity of the Association.

## 21. ALTERATIONS AND AMMENDMENTS

- a) No alteration, amendment, or addition, to this Constitution may be made except at an Annual General Meeting or a Special Council Meeting called for that purpose.
- b) No such alteration or amendment shall be adopted unless two thirds of those present, entitled to vote at such meeting, shall vote for its adoption.
- c) In the event of the dissolution of the Association the assets shall not be payable or devisable amongst the Member Clubs of the Association or the individual members of such clubs, but shall be paid or transferred to any other Association having similar aims and objects or alternatively to any duly registered Welfare organization in the discretion of the meeting resolving the Associations dissolution.



## 22. TEAM SELECTION

### 22.1 SELECTION COMMITTEE.

- e. Each Club will forward their Nominees as Selectors to the WCSAA Secretary
- f. WCSAA selection committees shall be elected at the Annual General Meetings or SGM,
- g. The selection committee shall comprise of five (5) members which includes the convenor
- h. To qualify as candidates, selectors shall either have been awarded or participated in:
  - have fished the WCSAA league for 5 consecutive years or more,

**OR**

- have fished the SASAA league or Association league for 5 consecutive years or more
  - i. No Club shall have more than one (1) of its individual members represented on the Selection Committee.
  - j. Should a selector move to another club that already has representation on the selection committee, he will forfeit his position as selector
  - k. Convenor may not be a nominee for a team to be selected, except for Managers or Coaches.
  - l. A quorum will exist if 60% of the selectors are present at a selection meeting
  - m. Selectors shall see a term of 1 year but should avail themselves for a period of 3 years (reselection every year)
  - n. Voting: Each club will in public voting system select from the available nominations listing the 5 selectors (Council meeting)

### 22.2The Convenor of Selectors

- a. The convenor of selectors shall be elected from the successful candidates via public voting at the council meeting
- b. Shall act as Chairman of the Selectors Committee
- c. Will have a deliberate and casting vote in matter where a dead lock in votes are experienced.
- d. The Convenor must after being selected in his position , together with his Selectors panel, compile a 3 year plan to be presented to the Council for approval. The plan to be presented to the Council must at the minimum include:
  - Plans to ensure all nominees are known to Selectors,
  - Establish that selection process will be fair to all anglers,
  - Training (coaching) initiatives
  - Selection protocol policy

Note: (This will ensure that the Selectors panel has the freedom to think out of the box and apply their creative thinking BUT still be accountable to the COUNCIL for approval.)

## 22.3 ANGLERS SELECTION CRITERIA

- a. It is the primary responsibility of the selection panel (the panel) to select the best eligible anglers for the Provincial teams in terms of the protocol set out hereunder and without regard for personal prejudice or affiliation;
- b. Consideration will be given to individual characteristics, general conduct, commitment, loyalty and respect for the Association, and adherence to **“THE SASCOC CODE OF CONDUCT”**. See appendix "B" to Competition Rules.
- c. The 3-year ranking system will serve as the primary indication of angler merit and should be **used as guidance** for selectors to identify a subgroup of anglers to be considered for election.
- d. The 3 year ranking system shall exclusively be utilized to identify individuals that have excelled and should be included in the group of candidates for selection consideration.
- e. Selection shall be at the exclusive discretion of the Selection Committee.
- f. Convenor and selectors decision is final.
- g. Trials will be held for the selectors to familiarize themselves with the nominees unless where only the requisite number of anglers have nominated for a team, such team will not be required to attend the trial program

## 22.4 Nominations for Anglers, Managers and Coaches

- a. For Nominations to be eligible, they have to be submitted by the nominees Club on the prescribed Nomination Form.
- b. Notice of nominations shall be circulated to all Member Clubs at least fourteen (14) days prior to the final submission date.
- c. A non-refundable fee as agreed at the AGM for each nomination must be paid to the Treasure prior to the stipulated return date for nominations.

## 22.5 CONFIDENTIALITY

The selectors are to sign a confidentiality agreement, in that no information of the selections/meetings gets distributed prior to any announcements. Transgression will imply that the transgressor will immediately be taken off the Selectors panel.

## 22.6 Appeal Process:

Clubs may lodge written appeals regarding angler non-selection, with the secretary of WCSAA within fourteen (14) days from the date of team announcement.

The Appeal should clearly state/include:

- The name/names and number/numbers of the individual/individuals alleged to have been disadvantaged;
- Specific details as to which section/sections of the Protocol or Constitution has not been adhered to;

## 22.7 Appeal Adjudication:

- a. The Executive Committee shall adjudicate all Appeals;
- b. Consult with the Convener of the relevant Selection Committee;
- c. Consult with relevant individual selectors, if required;
- d. The final ruling, reflecting all relevant evidence, shall be communicated in writing to all Clubs; and
- e. The decision of the Executive Committee shall be final and binding.

## 22.8 NOMINATION PROCESS AND REQUIREMENTS

- a) Notice of nominations shall be circulated to all Member Clubs at least fourteen (14) days prior to the final submission date.
- b) For Nominations to be eligible, they have to be submitted by the nominees Club on the Prescribed Nomination Form and be signed by the Nominee and the Secretary or Chairman of his/her the club.
- c) A non-refundable fee as agreed at the AGM for each nomination must be paid to the Treasure prior to the stipulated return date for nominations.

## 23. INTERPRETATION

- a) If any dispute should arise about the interpretation of the articles of this Constitution or the Competition rules of W.C.S.A.A, the decision of the Constitutional Officer, regarding the relevant matter will be final and binding
- b) Should any Member Club, individual member, Executive Member or Office Bearer choose to institute any legal action of any kind, against this Association, such individual will automatically be disbarred from this Association for life.

## 24. DISPUTE AND RESOLUTION CLAUSE.

Should any dispute arise:

- a) Out of, or in connection with the enforceability of this Constitution, or
- b) The application, and the interruption of the provisions thereof, or
- c) Between any of its affiliated members, then
  - i) SASAA shall have the right to intervene in any such dispute arising between such members;  
and
  - ii) Where any member , who is of opinion that such dispute is not satisfactorily resolved, shall have the right to forward a written request to his/her Provincial Executive committee for intervention by SASAA;  
and
  - iii) That the relevant Provincial Executive Committee receiving such written request must within 7 (seven) days:
    - iii (a) Acknowledge receipt thereof to the applicant in writing; and
    - iii (b) Shall forward such written application to the Secretary of SASAA together with a detailed written report on the relevant facts in dispute.
- d) SASAA will upon receipt of such written request, ensure that a process of Intervention through mediation, shall commence not later than 30 days thereafter at a time and

**Originator:** Nols van Zyl  
**Latest Changes by:** P du Preez  
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**2015 CHANGES IN BLUE FOR EASE OF REFERENCE**

